MEMORANDUM

TO: 2004 Fraternity and Sorority Presidents

FROM: David Bynes, Assistant Dean of Students
       Chris McGill, Assistant Dean of Students
       Office of Fraternity & Sorority Life

DATE: November 2004

RE: Interim Progress Report: Chapter Statement

In order to help us and you evaluate your chapter’s progress in carrying out the plan (outlined in the chapter statement) you submitted in conjunction with your Fraternal Organization Agreement, we are asking you to provide the information requested below. On a cumulative basis, the information will also help you in planning for next semester. We would appreciate your completion of this report no later than 4:00 p.m., Friday, December 3, 2004. If we do not receive your report on time, we will suspend your FOA privileges at the beginning of the spring semester.

Please make your responses on this document and use the back or additional paper, if necessary. Please note we now require the signature from your chapter’s vice president instead of your chapter advisor. However, we do request that you send this report to your chapter advisor for him/her to review and provide feedback. It will also be important for you to discuss with new officers, as they are elected, the status of your group’s statement and progress toward meeting the FOA obligations remaining for the year. If you have any questions, feel free to contact us at 924-7430.

Thank you.

Name of Fraternity/Sorority ________________________________

1. Please briefly describe your chapter’s policy and prevention efforts related to:
   a. Illegal Drugs/Alcohol
   
   b. Discrimination and Diversity
   
   c. Hazing
d. Personal Safety

e. Sexual Assault

f. Liability

2. What educational programs has your chapter sponsored or participated in this semester related to:

a. Illegal Drugs/Alcohol % of chapter in attendance _____

b. Discrimination and Diversity % of chapter in attendance _____

c. Hazing % of chapter in attendance _____

e. Personal Safety % of chapter in attendance _____

f. Sexual Assault % of chapter in attendance _____

g. Liability % of chapter in attendance _____
3. For those educational programs not completed this semester, please describe your chapter’s plans to fulfill your educational commitments and enforcement measures related to:

   a. Illegal Drugs/Alcohol

   b. Discrimination and Diversity

   c. Hazing

   d. Personal Safety

   e. Sexual Assault

   f. Liability

Signed: ___________________________ Date: __________________
President, FALL SEMESTER 2004

Signed: ___________________________ Date: __________________
Chapter Vice President

RETURN TO:
OFFICE OF FRATERNITY & SORORITY LIFE
MADISON HOUSE (lower level), 170 RUGBY ROAD
By 4pm DECEMBER 3, 2004.